

TOS WEB PORTAL

Trucking Company Training Guide



- Introduction
- Login Page
- Navigation Menu
- Home Page
- Reports
- My Account

TOS WEB PORTAL

Introduction



Home Appointments Reports My Account Log Off

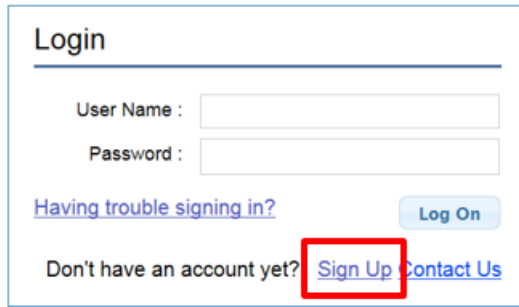
Priority Daily Message [Terminal Info](#) [Trucker Instruction](#)

Welcome to smart-Tecs TOS Web Portal

- TOS Web Portal (TWP) was developed to allow terminals to communicate with shipping community; shipping lines, trucking companies and BCO parties
- TWP provides users valuable information related to vessel schedules, import and export cargo status, gate activities, event notifications and terminal daily message updates
- Appointment management is available to the users. TWP users are able to create, modify and or delete appointments. As well as review appointment reports.
- The recommended browser for TWP is Internet Explorer 10 (IE 10) or above
 - Users can use other browsers like Chrome, Firefox and Safari
- The website URL is <https://appointments.notml.com> *(This URL will be active Saturday, October 3, 2020 at 1800)*
- *Create appointments for October 3rd and future dates at <https://appointments.notml.com>. Any existing appointments from current system will not be valid.*

TOS WEB PORTAL

Login Page – Sign Up



The screenshot shows a login form with the following elements:

- Title: Login
- Input fields: User Name and Password
- Buttons: Log On (blue)
- Links: Having trouble signing in? (blue), Sign Up (blue, highlighted with a red box), Contact Us (blue)
- Text: Don't have an account yet? (black)

- All users are required to have a User Name and Password to access TWP system
- **All users with an existing Ports America account will not need a new account. These users can use the same log in and password for N.O.T.**
- After navigating to the website: <https://appointments.notml.com>, users can create a new user account by clicking on the Sign Up link on the Login page
- **User sign up for N.O.T. terminal will be available on Saturday, October 3, 2020**

TOS WEB PORTAL

New User Account page

Admin > User Account > New

New User Save Reset Cancel

User Group:

Registered Sites: New Orleans Terminal LLC

Log on Info:

Login Name *	NEWUSER
Password *	*****
Confirm Password *	*****
First Name *	Trucking Company
Last Name *	Dispatcher

Contact Info:

Email *	michele.hudgins@smart-tecs.com		Country *	United States
Location	United States		Address *	2001 John S. Gibson
Day Phone *	3105192327	Ext. No.	City *	San Pedro
Evening Phone			State/Province *	California
Mobile			Zip/Postal Code *	90731

Company Info:

Business Type *	Trucking Company
Company Name *	TRIPLE G EXPRESS, INC.

- New users must enter required fields as indicated by * including:
Login Name, Contact Info, Company Info (specifying nature and business) and Password
- After entering all required fields, the system will enable the Register button allowing user to submit request for new account
- All new account requests must be confirmed by the terminal before users can access the website

TOS WEB PORTAL

Login Page – Logging In

- When user's account has been confirmed they will receive an email confirmation
- After navigating to <https://appointments.notml.com> to the Login page, enter User Name and Password and select Log On button
- First time users logging in will be prompted to accept smart-Tecs' Terms and Conditions of Use for TOS Web Portal

Terms and Conditions - End-User License Agreement

- If user declines the Terms and Conditions the user will be returned to Log In page
- If user accepts the Terms and Conditions the user can go to Home page

TOS WEB PORTAL

Terms and Conditions - End-User License Agreement

Terms and Conditions ✕

smart-Tecs - Terms and Conditions of Use

THESE TERMS AND CONDITIONS (THE "TERMS") ARE A LEGAL CONTRACT BETWEEN YOU AND SMART-TECS ("SMART-TECS", "WE" OR "US"). THESE TERMS EXPLAIN HOW YOU ARE PERMITTED TO USE THE WEBSITE LOCATED AT www.smart-tecs.com, AS WELL AS ALL ASSOCIATED SITES LINKED TO THESE SITES BY SMART-TECS, ITS SUBSIDIARIES AND AFFILIATED COMPANIES (COLLECTIVELY, THE "SITES"). By using the sites or creating an account for any site, you are agreeing to all the terms; if you do not agree with any of these terms, do not access or otherwise use the sites or any information contained on the sites.

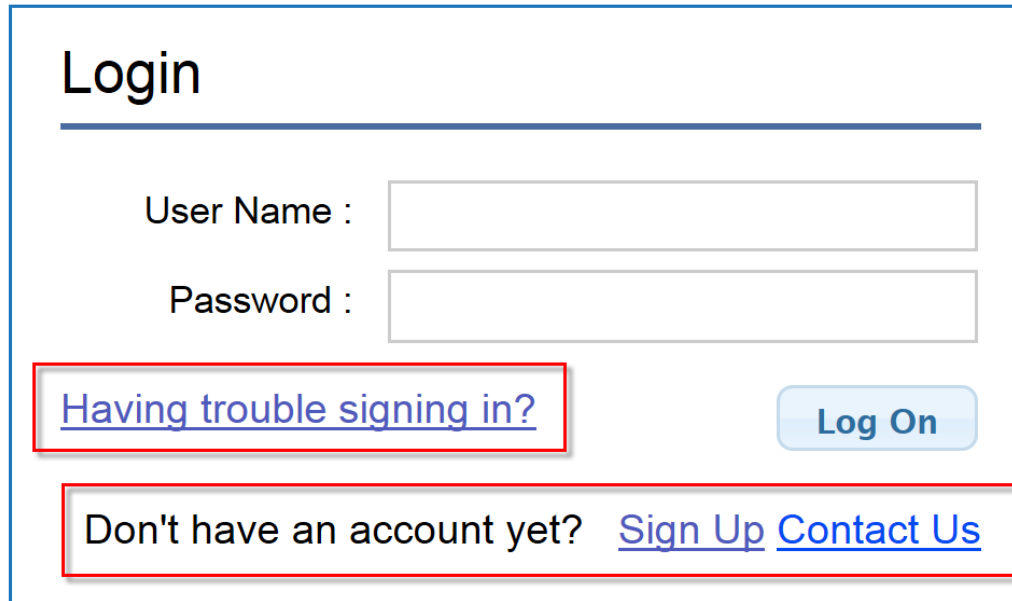
NOTE: THESE TERMS CONTAIN A DISPUTE RESOLUTION AND ARBITRATION PROVISION, INCLUDING CLASS ACTION WAIVER THAT AFFECTS YOUR RIGHTS UNDER THESE TERMS AND WITH RESPECT TO DISPUTES YOU MAY HAVE WITH SMART-TECS. YOU MAY OPT OUT OF THE BINDING INDIVIDUAL ARBITRATION AND CLASS ACTION WAIVER AS PROVIDED BELOW.

Changes.
smart-Tecs may make changes to the content offered on the Sites at any time. smart-Tecs can change, update, add or remove provisions of these Terms at any time by posting the updated Terms on the Sites and/or by notifying you via e-mail or by having you agree to a new version of these Terms. By clicking that you agree to the Terms or, if you are not a registered user, by using the Sites after smart-Tecs has updated the Terms, you are agreeing to all the updated Terms; if you do not agree with any of the updated Terms, you must stop using the Sites.

Eligibility.
By using the Sites, you represent that you are 18 years of age or older. If you are using the Sites on behalf of an entity, you represent that you are authorized to legally bind the entity to these Terms. If smart-Tecs believes that you do not meet any of these requirements, smart-Tecs may immediately terminate your use of the Sites and/or your Account, as defined below.

TOS WEB PORTAL

Login Page – Functional Hyperlinks



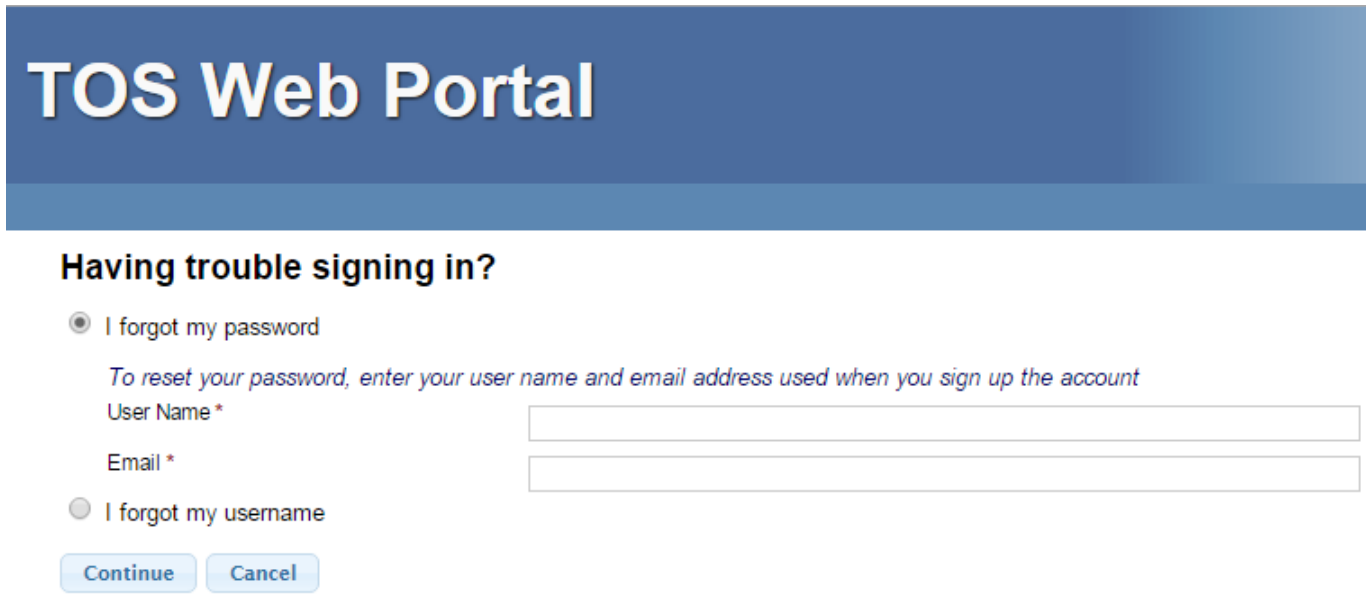
The screenshot shows a login form with the following elements:

- Login** (Section Header)
- User Name :** [Text Input Field]
- Password :** [Text Input Field]
- [Having trouble signing in?](#) (Hyperlink, highlighted with a red box)
- Log On** (Button)
- Don't have an account yet?** (Text) followed by [Sign Up](#) and [Contact Us](#) (Hyperlinks, both highlighted with a red box)

- From the Login Page the user will see the following:
 - Having trouble signing in?
 - Don't have an account yet?
 - Sign Up
 - Contact Us

TOS WEB PORTAL

Login Page – Having Trouble Signing In?



TOS Web Portal

Having trouble signing in?

I forgot my password

To reset your password, enter your user name and email address used when you sign up the account

User Name *

Email *

I forgot my username

- **I forgot my password** will reset the user's password to a temporary password:
 - User will receive a temporary password to their registered email
 - When user logs in with temporary password, they will be prompted to make a new password

- **I forgot my username** will retrieve the user's username:
 - User will receive an email with their username to their registered email

TOS WEB PORTAL

Login Page – Don't Have An Account Yet?

Contact Us

Both registered customers and unregistered users may use this page to send messages to the system administrator. You can send requests, suggestions, or inquiries, or, if you're a registered user, you can inform us about changes to your user profile such as your fax number or email address. Thank you for your communication.

Please use the form below to send us your message, and indicate whether you would like us to reply. If so, we'll reply as soon as possible.

Your name *

Your phone number * Ext. No

Your email address

Do you require reply

Type your message here *

- **Sign Up** will take users to the New User Account page
- **Contact Us** (shown above) will allow both registered and unregistered users to send messages to the Terminal Administrator

TOS WEB PORTAL

Home Page

The screenshot shows the TOS Web Portal Home Page. At the top left is the logo for New Orleans Terminal LLC. The main header area contains the text 'TOS Web Portal' and the smart-Tecs logo with the tagline 'Bringing smart Technology to Ports'. Below the header is a navigation bar with the following links: Home, Appointments, Reports, Trucking Company, My Account, and Admin. To the right of the navigation bar is a user information box showing 'User: Trucking Company' and 'TERMINAL: New Orleans Terminal LLC'. Further right is a 'Log Off' link. Below the navigation bar is a 'Priority Daily Message' box with a blue arrow icon. At the bottom of the page, there is a 'Welcome to smart-Tecs TOS Web Portal' message.

The close-up shows a box titled 'Priority Daily Message' with a blue arrow icon. Below the title, the text 'Appointment Reminders.....' is visible.

- **Default Login page is the Home page**
- **From the Home page user will see:**
 - 1.** User and Terminal name information
 - 2.** Navigation bar with menu options:
 - Home, Appointments, Reports, My Account, Admin
 - 3.** Links to Log Off, Terminal Info and Trucker Instruction
 - 4.** Priority Daily Message

TOS WEB PORTAL

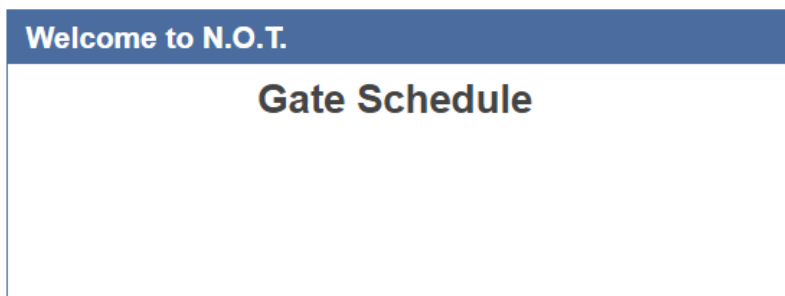
Home Page – Priority and Daily Messages



Home Appointments Reports My Account Log Off

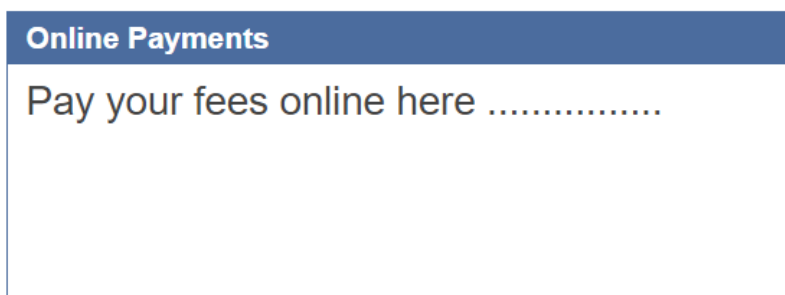
Priority Daily Message [Terminal Info](#) [Trucker Instruction](#)

Welcome to smart-Tecs TOS Web Portal



Welcome to N.O.T.

Gate Schedule



Online Payments

Pay your fees online here

- The Priority Daily Message and other Daily messages are created by terminal administrators
- They provide users with terminal-related updates or instructions
- The messages will appear on the Home page below the navigation bar on all pages either prior to and after logging in

TOS WEB PORTAL

Home Page – Functional Links

NEW ORLEANS TERMINAL LLC

TOS Web Portal

User: Trucking Company

TERMINAL: New Orleans Terminal LLC

smart-Tecs
Bringing smart Technology to Ports

Home Appointments Reports Trucking Company My Account Admin

Log Off

Priority Daily Message →

Appointment Reminders.....

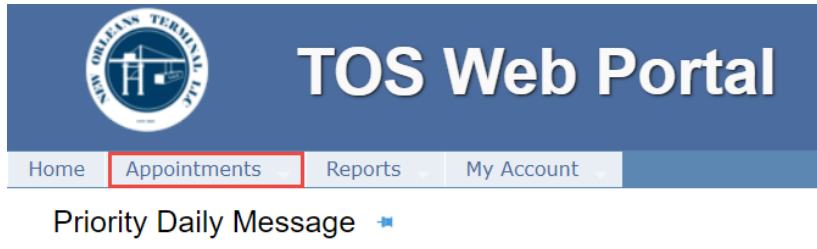
Terminal Info Trucker Instruction

Edit

- The Log Off link exits the system and returns the user to Login page
- The Terminal Info link provides general terminal site information
- The Trucker Instruction link lists terminal rules and guidelines

TOS WEB PORTAL

■ Home Page – Appointments



Welcome to smart-Tecs TOS Web Portal

- TWP allows the trucking company to enter gate transaction information to expedite the service of the driver when he arrives on terminal
- Under the Appointments menu select Single/Dual Appointments
- Select the transaction type(s) to enter, * denotes required fields

Appointments > Single/Dual Appointment

In Out

Export In
Empty In
Import Dray-In
Bare Chassis In

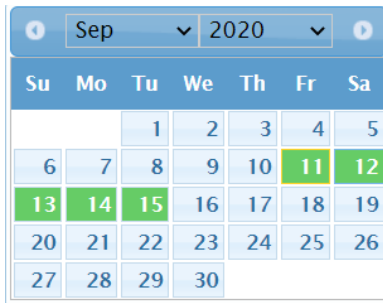
Appointments > Single/Dual Appointment

In Out

Import Out
Empty Out
Export Dray-Off
Bare Chassis Out

TOS WEB PORTAL

- For In Gate moves enter the equipment and Booking/Release EDO accordingly
- TWP will validate and display the Booking/EDO details
- To continue select the UTN of the trucker
- Enter the following fields to set Appointment
 - Select Appointment Date
 - Select the date of your transaction by using the calendar



- Select Appointment Time Slot
- Driver Name
- Mobile Number
- Mobile Carrier Service
- Driver's E-mail
- Container Number
- Chassis Information

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- POOL Chassis
 - Chassis number required
- OWN Chassis
 - Check the OWN box
- Chassis License (optional)
- Genset info (optional)
- Submit the form
- Receive Confirmation of Appointment

Appointments > Single/Dual Appointment 1

In Empty In 2 Out Select 3 Clear

Make/Modify/Delete Appointments - Empty In

Appointment Details: Trucker: Test Trucker | Trucker Contact Info: not-appt@smart-tecs.com

Trip Leased? 2 UTN*: NOL4 2 Appointment Date*: 9/12/2020 3 Time Slot [Avail. Qty] (NL = No Limit)*: Sat, 09:00-10:00 [25] 4 Add Line

Driver Name: TRUCKD 5 Mobile Phone #: 5102223334 6 Mobile Carrier: Cricket 7 Driver Email: not-appt@smart-tecs.com 8

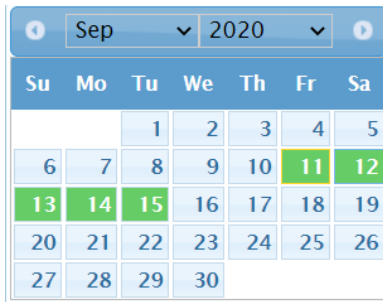
Delete	Container # *	Container SSCO *	Chassis #	Own Chassis?	Chassis License	Genset #	Genset Type	Genset Owner
<input type="checkbox"/>	MAPH1234569 9	Test Shipping Line	3	<input checked="" type="checkbox"/>			Select	
<input type="checkbox"/>		Select						

10 Submit

(*) Indicates required fields

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- For Out /Pick Up Transactions enter the Bill of Lading (BOL number) or the Booking/EDO
- TWP will display the Details
- To continue select the UTN of the trucker
- Enter the following fields to set Appointment
 - Select Appointment Date
 - Select the date of your transaction by using the calendar

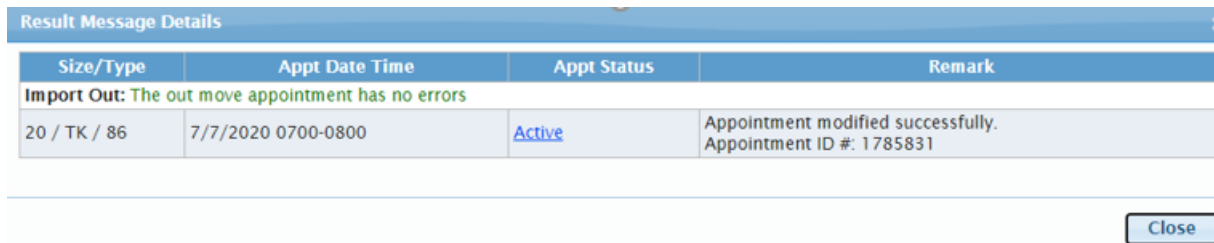


- Select Appointment Time Slot
- Driver Name
- Mobile Number
- Mobile Carrier Service
- Driver's E-mail
- Select size type you are picking up

TOS WEB PORTAL

- Chassis Information
 - POOL Chassis
 - Chassis number required
 - OWN Chassis
 - Check the OWN box
- Chassis License (optional)
- Genset info (optional)
- Submit the form
- Receive Confirmation of Appointment
-

Appointment Confirmation



The screenshot shows a window titled "Result Message Details" with a close button (X) in the top right corner. Below the title bar is a table with four columns: "Size/Type", "Appt Date Time", "Appt Status", and "Remark". The table contains one data row. Above the table, there is a green text message: "Import Out: The out move appointment has no errors".

Size/Type	Appt Date Time	Appt Status	Remark
20 / TK / 86	7/7/2020 0700-0800	Active	Appointment modified successfully. Appointment ID #: 1785831

Close

- An email notification to the user

TOS WEB PORTAL

Appointments – Appointment Report

- TOS Web Portal allows users to inquire on appointments associated to their SCAC/Trucking Company.
 - Users can search by move type(s), date range, or by specific Appointment Details
 - Users can filter by Appointment Status and optional report fields

Appointments > Report

Select Move Type and Report Options

Go Clear Notify UTN(s)

Move Type: Imports: <input checked="" type="checkbox"/> Out <input checked="" type="checkbox"/> Dray In (Import) Exports: <input checked="" type="checkbox"/> In <input checked="" type="checkbox"/> Dray Off (Export) Empty: <input checked="" type="checkbox"/> In <input checked="" type="checkbox"/> Out Bare Chassis: <input checked="" type="checkbox"/> In <input checked="" type="checkbox"/> Out	Trucker: DEBI - Debi Trucking Sort By: Appt Date Time Report Type: <input checked="" type="checkbox"/> Summary <input checked="" type="checkbox"/> Details
--	---

Search Option: Select by date <input type="radio"/> Yesterday <input checked="" type="radio"/> Today <input type="radio"/> Tomorrow <input type="radio"/> Date Range: Start: 8/6/2020 00:00 End: 8/6/2020 23:59 Select By Appointment Details <input checked="" type="radio"/> All Appointment Details <input type="radio"/> Equipment#: <input type="text"/> <input type="radio"/> Booking/EDO#: <input type="text"/> <input type="radio"/> Bill of Lading#: <input type="text"/> <input type="radio"/> Appointment ID: <input type="text"/> <input type="radio"/> UTN: <input type="text"/>	Filter by Appointment Status <input checked="" type="checkbox"/> Pending <input checked="" type="checkbox"/> Active <input checked="" type="checkbox"/> Completed / Initiated <input checked="" type="checkbox"/> Missed / Aborted <input checked="" type="checkbox"/> Deleted / Cancelled <input type="checkbox"/> Most current appointment only	Optional Report Fields <input checked="" type="checkbox"/> Booking/EDO # <input type="checkbox"/> SSCO Code <input checked="" type="checkbox"/> Appt Made By/On <input type="checkbox"/> Own Chassis <input type="checkbox"/> Chassis License <input type="checkbox"/> Genset # <input type="checkbox"/> Genset Type <input type="checkbox"/> Weight <input checked="" type="checkbox"/> Bill of Lading #
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TOS WEB PORTAL

Appointment Report

Report Generation Time: 08/17/2020 16:18:45 (Central Standard Time)

Summary (Number of appointments by date and status): | Your search returned 1 record

Date	Pending	Active	Initiated	Completed	Deleted	Missed Expired	Missed Before Appt	Aborted	Cancelled
8/17/2020	0	19	0	2	5	1	0	0	0
Totals	0	19	0	2	5	1	0	0	0

Export to Excel | Export to CSV

Details: Your search returned 27 records

Move Type	Container#	Booking/EDO#	Bill of Lading#	Chassis#	Appt Date Time M/d/yyyy hh:mm-hh:mm	Appointment ID	Appt Status	Trucker Code	UTN	Appt Made By	Appt Made On M/d/yyyy hh:mm	Dual Move
Empty In	BMOU2787535			AMCZ103016	8/17/2020 0800-0900	27	Completed	AAXO	AI05	HP TLM	8/17/2020 05:48	No
Empty In	GLDU2214419			CHASMSC1	8/17/2020 0900-1000	26	Active	AAXO	AI04	HP TLM	8/17/2020 02:08	Yes
Export Dray-Off	MEDU1327557				8/17/2020 0900-1000	37	Missed (Expired)	AAXO	AI04	NOL Super	8/17/2020 07:49	Yes
Export Dray-Off	TEMU2343540			AMPZ415853	8/17/2020 0900-1000	28	Deleted	AAXO	AI05	HP TLM	8/17/2020 06:56	No
Empty In	CAIU2813059			APLZ134254	8/17/2020 1400-1500	51	Active	AAXO	AX01	HP TLM	8/17/2020 14:22	No
Empty In	BMOU2218821			APLZ133331	8/17/2020 1500-1600	38	Deleted	AAXO	AI05	HP TLM	8/17/2020 09:41	Yes
Export Dray-Off	TEMU2343540			APLZ133333	8/17/2020 1500-1600	39	Deleted	AAXO	AI05	HP TLM	8/17/2020 09:48	No
Export Dray-Off	TEMU2343540			APLZ133333	8/17/2020 1500-1600	40	Deleted	AAXO	AI05	HP TLM	8/17/2020 10:02	No
Empty Out		0PHL026942		APLZ134150	8/17/2020 1500-1600	44	Active	AAXO	AI04	HP TLM	8/17/2020 13:35	No
Empty In	CAIU2547811			APLZ134238	8/17/2020 1500-1600	49	Active	AAXO	AX01	HP TLM	8/17/2020 14:10	No

27 records found

Records: 10 per page | Page: 1 of 3

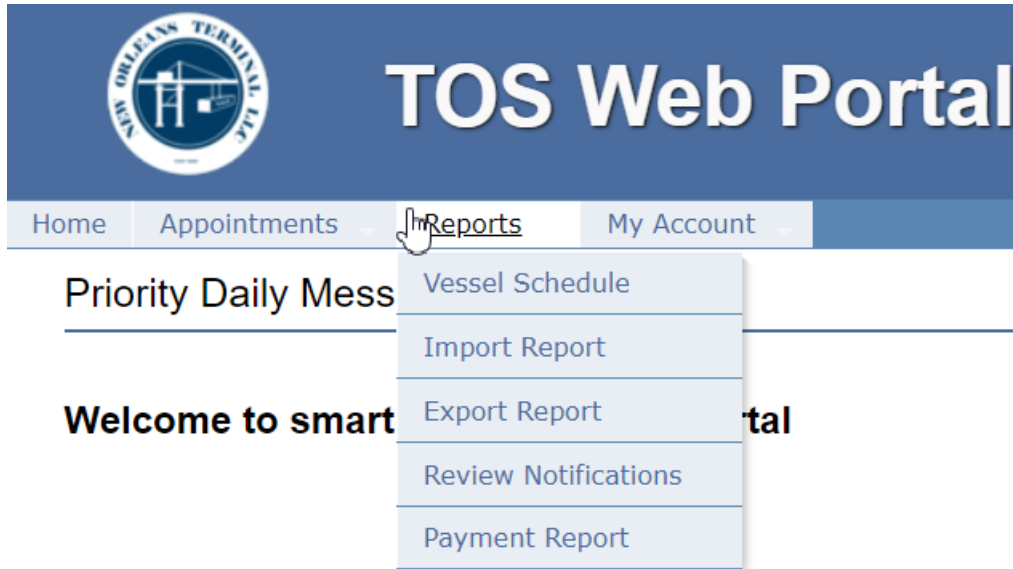
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Navigation Bar – Main Menu Features

- TOS Web Portal allows users to make inquiries for container and chassis moves being returned to and/or picked up at the terminal
- Each tab link has a drop down list that provides a sub menu of available features

TOS WEB PORTAL

Reports Tab



- Trucking company users by default have access to all TWP reports for the purpose of monitoring vessel, equipment and container/equipment statuses
- The Reports menu tab has the following options:
 - Vessel Schedule
 - Import Report
 - Export Report
 - Payment Report

TOS WEB PORTAL

Reports – Vessel Schedule

- The Vessel Schedule report is used to view vessel schedules
- To generate vessel schedules, users can select 2 search criteria:
 - ‘All in List’ (default selection), or they can select a specific Steamship Line
 - Identify the ‘Starting From’ and ‘Ending On’ dates
- Upon pressing ‘Go’ button, it will display terminal vessel schedule information

Reports > Vessel Schedule Report

Starting From	8/3/2020
Ending On	8/31/2020

Go	Clear
----	-------

Export to Excel

26 records found

Records: 10 per page Page: 1 of 3

Vessel Name	Arriving Voyage No.	Departing Voyage No.	Vessel SSCO	Actual Arrival	Full Receive	Full CutOff	Reefer Receive	Reefer Cutoff	Hazardous Receive	Hazardous Cutoff	Overdimension Receive	Overdimension CutOff	Empty Receive	Empty Cutoff	Estimated Arriv
EUROPE	027W	MF031	MAE	8/5/2020 5:00:00 AM		Various Lines									8/5/2020 5:00:00 A
AS CLEOPATRA	030N	LE032	MSC			Various Lines									8/6/2020 5:00:00 A
MAERSK GIRONDE	029S	032E	MAE			Various Lines									8/7/2020 5:00:00 A
SM LONG BEACH	028E	032W	MAE			Various Lines									8/8/2020 5:00:00 A
AS PETRA	0016	00017	SML		8/3/2020 10:00:00 AM	8/7/2020 12:00:00 AM	8/5/2020 10:00:00 AM	8/7/2020 2:00:00 AM							8/9/2020 5:00:00 A
OREGON TRADER	029R	PD032	MSC		8/3/2020 10:00:00 AM	8/6/2020 2:30:00 AM	8/5/2020 10:00:00 AM	8/6/2020 2:00:00 AM							8/9/2020 5:00:00 A
ORCA I	028W	032E	MAE		8/4/2020 10:00:00 AM	8/7/2020 2:30:00 AM	8/4/2020 10:00:00 AM	8/7/2020 2:00:00 AM							8/11/2020 5:00:00
SEASPAN CALICANTO	031N	033S	MAE		8/5/2020 10:00:00 AM	8/10/2020 2:30:00 AM	8/5/2020 10:00:00 AM	8/10/2020 2:00:00 AM							8/12/2020 5:00:00
MSC ILONA	030S	NG033	MSC		8/10/2020 10:00:00 AM	8/13/2020 2:30:00 AM	8/10/2020 10:00:00 AM	8/13/2020 2:00:00 AM							8/14/2020 5:00:00
SM SHANGHAI	029E	033W	MAE		8/10/2020 10:00:00 AM	8/13/2020 2:30:00 AM	8/10/2020 10:00:00 AM	8/13/2020 2:00:00 AM							8/15/2020 5:00:00

TOS WEB PORTAL

Reports – Import Report

- Import Report is used to inquire about an import container's availability
- Users can search by single or multiple container or bill of lading number(s)
- Import Report focuses on identify container availability based on the container's various hold conditions (such as customs, freight, terminal and fees due)

Report > Import Report

Inquiry By Container Number
 Bill of Lading

Container Number :

Import - Container Information

► Request Notification

Container Notification	Container Number	Available	Appointment Time	Location	Vessel Name	Voyage Number	Customs Status	Freight Status	Other Holds	SSCO	Gross Weight (lbs)	Hazardous?	OD?	Seal Number	Length	Type	Height
<input type="checkbox"/>	CAIU620521-0	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0227567	20	DR	86
<input type="checkbox"/>	CAIU631226-6	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0228740	20	DR	86
<input type="checkbox"/>	CXDU119625-0	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0227566	20	DR	86
<input type="checkbox"/>	HASU113436-1	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0227568	20	DR	86
<input type="checkbox"/>	HASU116095-1	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0227526	20	DR	86
<input type="checkbox"/>	HASU154951-6	No	Not Ready For Appt	Yard	MSC BARCELONA	2022N	RELEASED	HOLD	No	SUD	28	No	No	PRO0227525	20	DR	86

TOS WEB PORTAL

Reports – Import Report: Notifications

Import - Container Information

▼ Request Notification

Request Notifications : select notification destination Email To not-appt@smart-tecs.com ▼

Request Availability notification when container is ready for pickup Request

You have requested our courtesy Container Notification service. This notification will provide the latest status/information as requested (Availability etc.). This notification does not guarantee delivery of cargo.

- When a user does an import container inquiry, they can also register to receive various email notifications regarding the container's cargo status
- The following notifications are available by subscription:
 - Availability (Customs, Freight, Terminal, Line Holds)
 - Demurrage Warning (if applicable)
- The following notifications are automatically sent:
 - Appointment Cancellation due to Status change (hold or other issue)
 - UTN missing RFID association
 - Truck Banned or Unbanned
- As each event occurs, notifications will be automatically sent to the users registered email address or SMS (Text)

TOS WEB PORTAL

- The system will allow users to check the status of notifications, update reference numbers or cancel notification requests

Reports – Export Report

The screenshot displays the TOS Web Portal interface. At the top left is the TOS logo and the text 'TOS Web Portal'. To the right, it shows 'User: Trucking Company' and 'TERMINAL: New Orleans Terminal LLC'. A navigation bar includes links for Home, Appointments, Reports, Trucking Company, My Account, and Admin. The main content area features a 'Priority Daily Message' section with a link to 'Appointment Reminders'. Below this is the 'Report > Export Report' section, which includes a form for 'Inquiry By' with radio buttons for 'Booking Number' (selected) and 'Release/EDO Number'. A text input field contains '038HOU1438318'. There are 'Go' and 'Clear' buttons to the right of the input field. A 'Log Off' link is visible in the top right corner.

- Export Report is used to inquire about the status of bookings or releases (EDOs)
- Users can inquire by single or multiple booking or release (EDO) numbers
- Export Report provides users with booking information status, including the vessel, start and cutoff dates, a container summary and each container details
- If a booking number is not found, the system will return Booking or EDO is not found error message

TOS WEB PORTAL

Reports – Export Report: Booking Information

Report > Export Report

Inquiry By

- Booking Number
 Release/EDO Number

Booking Number : 038VR1980384

Go Clear

Click on a booking number to see the details for that booking

Export to Excel

Booking Number	SSCO	Vessel	Reefer	Hazardous	Over Dimension
038VR1980384	Mediterranean Shipping Company	ORCAI--032E	Yes	No	No

View All

Booking #: 038VR1980384

Vessel-Voyage: ORCAI--032E

Full Start	Full Cutoff	Empty Start	Empty Cutoff	Reefer Start	Reefer Cutoff	Hazardous Start	Hazardous Cutoff	Over Dimension Start	Over Dimension Cutoff	Loading At
8/4/2020 10:00:00 AM	8/7/2020 2:30:00 AM			8/4/2020 10:00:00 AM	8/7/2020 2:00:00 AM					USMSY

Booking Items

Size/Type	Total	Full In	Empty Out	Full Start	Full Cutoff	Empty Start	Empty Cutoff	Reefer Start	Reefer Cutoff	Hazardous Start	Hazardous Cutoff	Over Dimension Start	Over Dimension Cutoff	Cutoff Override?	Hazardous?	Reefer?
40 / RH / 96	25	0	1											No	No	Yes

- The Export Booking Information is listed in three sections:
 - Vessel Information – steamship line (SSCO), vessel/voyage, start/cutoff dates and loading at information
 - Container Summary – the booking’s container size/type, volume, number of containers received/delivered
 - Container Details – each container’s specifics, include seal number, cargo weight, size/type, date in and the container’s current location

TOS WEB PORTAL

Reports – Review Notifications

- Review Notifications is used to review all event notifications and modify/delete existing notifications
- Users can inquire notifications by container number, a customer assigned reference number or by status
 - Inquiry By Container Number can only be done on per single container basis
 - Inquiry By Reference Number is based on a unique reference value created and assigned by the customer
 - Inquiry By Status is allows you to inquire on active or sent/expired notifications

TOS WEB PORTAL

Reports – Review Notifications: Active Notifications

Report > Review Notifications

Inquiry By

Container Number
 Reference Number
 Status

Active
 Others from 8/17/2020

Go Clear

Review Active Notifications

Select All For Cancel Notification

Cancel Notifications Update Customer Reference

Availability

<input type="checkbox"/> Cancel	Request Date	Delivery Type	Customer Reference	Container Number	Available?	Location	Customs Status	Freight Status	USDA Status	Misc. Holds	SSCO	Length	Type	Height
<input type="checkbox"/>	8/17/2020	Mail		CAIU6205210	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		CAIU6312266	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		CXDU1196250	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1134361	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1160951	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1241626	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1354941	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1523682	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		HASU1549516	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86
<input type="checkbox"/>	8/17/2020	Mail		MRKU6766907	No	Yard	RELEASED	HOLD		No	SUD	20	DR	86

10 records found

Records: 10 per page Page: 1 of 1

Select All For Cancel Notification

Cancel Notifications Update Customer Reference

- When viewing active notifications, users are able to 'Select All' or individual notifications should they wish to cancel all or individual notifications
- Customer Reference numbers can be added or updated

Future Enhancement

Port Modernization Fee

Reports – Import Report/Export Report:

- The system will allow users to pay the Port Modernization Fee (Coming Soon) while checking Import status or Export Booking status.

Import Status

Appointments > Single/Dual Appointment

In Select Out Import Out

Bill of Lading Number: [input]

Make/Modify/Delete Appointments - Import Out

Click on a valid bill of lading link to make appointments

Bill of Lading #	SCAC	Carrier	Flight Status	Container Status	Other Status	Port Modernization Fee		
EU070239	Mediterranean Shipping Company	EUROPE - 027W	Valid Bill of Lading	RELEASED	RELEASED	Status		
MA050222	Mediterranean Shipping Company	GALLOWAY - 025N	Valid Bill of Lading	RELEASED	HOLD	RELEASED	Status	
20297ACEKXRD	SUD	MSC BORAYA - 028S	Valid Bill of Lading	RELEASED	RELEASED	HOLD	RELEASED	Status

Bill of Lading #: BH076136

Insufficient fund to make an appointment. [Make Payment](#)

Port Modernization Fee Status

Port Modernization Fee Status

Port modernization fee needs to be paid.

Bill of Lading Number: BH076136
Vessel Voyage: MEUR-027W
Amount Due: \$200.00

Please make the payment at PayCargo portal: [Make Payment](#)

Close

Export Status

Appointments > Single/Dual Appointment

In Export In Out Select

Booking Number: STBOOK825

Make/Modify/Delete Appointments - Export In

Click on a valid booking link to make appointments

Booking #	SCAC	Vessel	Status	Total	Full In	Empty Out	Port Modernization Fee
STBOOK825	MSC	MSC LAURA - 824S	Valid Booking	55	5	10	Status

Booking Number: STBOOK825

Vessel Voyage: MSC LAURA - 824S

Port Modernization Fee Status

Port Modernization Fee Status

Port modernization fee has been paid for:

Booking Number: STBOOK825
Vessel Voyage: MSC LAURA - 824S
Amount Paid: \$150.00
Applied Amount: \$100.00

Close

Item Type	Rate	Full In	Empty Out	Full Cost	Revised Cost	Revised Cost	Over Dimension Start	Over Dimension Cost	Over Dimension Start	Over Dimension Cost	Over Dimension Start	Over Dimension Cost	Over Dimension Start	Over Dimension Cost	Over Dimension Start	Over Dimension Cost	Over Dimension Start	Over Dimension Cost
20' DR / 40'	20	0	0	10														
20' DR / 40'	20	0	0	0														
40' DR / 85'	15	0	0	0														

Appointment Details:

Trucker: Test Trucker | Trucker Contact Info: not.appt@sonet-fcbs.com

Tip Leased? UTN: Select Appointment Date: Select Time Slot (Avail Qty) (N/A = No Limit) * Select

Driver Name: Mobile Phone #: Mobile Carrier: Atlas Driver Email:

Seal	Container #	Seal #	Gross Weight (kg)	OOO	Revised?	Chassis #	Chassis License	Seal #	Seal Type	Seal Cost
<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>				Select	

TOS WEB PORTAL

- Port Modernization Fee Status hyperlink will take the user to the status
 - Status is displayed

Future Enhancement

- If it is not paid the user can select Make Payment button to do so
- User will be redirected to the payment page

Transaction Details
Make sure all fields are completed before making the payment.

Vendor*	Transaction Type*
New Orleans Terminal	
Transaction Number*	Direction*
8154	
Transaction Amount* (a fee will be applied at payment)	
\$ 760.00	

Enter your PayCargo username and password to complete the payment.

Username	Password

[Forgot username or password?](#)

- The following information is required to complete the payment:
 - Vendor / New Orleans Terminal
 - Transaction Type / Port Modernization Fee
 - Direction / Import or Export
 - Transaction Amount / \$

TOS WEB PORTAL

- User name and Password
- Complete Payment

Future Enhancement

Reports – Payment

Report:

The screenshot displays the TOS Web Portal interface. At the top left is the logo for New Orleans Terminal LLC. The main header contains the text "TOS Web Portal". On the right side of the header, it shows the user "truck not" and the terminal "New Orleans Terminal LLC". The "smart-Tecs" logo is also present. Below the header is a navigation bar with links for Home, Appointments, Reports, and My Account, along with a Log Off button. A "Priority Daily Message" section is visible. The main content area is titled "Report > Payment Report". It features two main sections: "Inquiry By" and "Filter By". The "Inquiry By" section has radio buttons for "All", "Tracking ID", "Container Number", and "Booking/BL Number", and a text input field for "Reference Number". The "Filter By" section includes a "Report Type" dropdown with "Summary with Details" selected, and checkboxes for "Authorization Date", "Payment Type", and "Charge Type". There are also date input fields for "Starting From" and "Ending On", and a "Charge Type" dropdown menu. "Go" and "Clear" buttons are located at the top right of the filter section.

- Payment Report is used to review all payments made by the user.
- Users can inquire by container number, a booking or bill of lading number or by Tracking Id number.
 - Inquiry By All payments
 - Inquiry By Reference Number: container number(s), booking number(s) or bill of lading(s)
- Users can filter by Authorization Date, Payment Type and or Charge Type.

TOS WEB PORTAL

- Summary with Details is available
- Details Only is available

Future Enhancement

Payment Report

Filter By

Report Type: Summary with Details Details Only

<input checked="" type="checkbox"/> Authorization Date Starting From: <input type="text" value="07/05/2020"/> Ending On: <input type="text" value="08/05/2020"/>	<input checked="" type="checkbox"/> Payment Type <input type="text" value="Select"/> <input type="text" value="Select"/> <input type="text" value="PayCargo"/>	<input type="checkbox"/> Charge Type \$ <input type="text" value="Full In Appointment Fe"/> <input type="text" value="Full Out Appointment I"/> <input type="text" value="Weighing Service Fee"/>
---	--	---

TOS WEB PORTAL

Priority Daily Message

[Terminal Info](#) [Trucker Instruction](#)

Report > Payment Report

Go
Clear

Inquiry By

All

Tracking ID

Container Number

Booking Number

Bill of Lading Number

Reference Number:

Filter By

Report Type: Summary with Details Details Only

Authorization Date

Starting From: Ending On:

Login Name:

Payment Type:

Transaction Type:

Charge Type:

SSCO:

VT OLP - Online Transaction

Inquiry By: All
Authorization Date: 01/01/2019-07/02/2020
Payment Type: All
Transaction Type: All
Login Name: All

Expand All Export to Excel

31 records found Records: 10 per page Page: 1 of 4

Tracking ID	Login Name	Payment/Tariff Charge Description	Payment Date	Payment Amount	Service Charge	Applied Amount	Balance	Payment Type
41	sa	Appointment Fee	5/18/2020 6:50:39 PM	\$265.00	\$1.00	\$0.00	\$0.00	PayCargo

Authorization Detail



Appointment ID	SSCO Code	Container Number	Booking/BOL Number	Terminal ID	Applied Date	Note	Charge Type	Tariff Amount	Adjustment Amount
9488559	CMA	CNTR1234567	8544567	NOT	5/18/2020 12:00:00 AM		Fill-In Appointment	\$265.00	\$0.00

TOS WEB PORTAL

My Account – Account Info

[My Account > Account Info](#)

Account Information and Company Associations for selected Terminal

Account Info  		Associated Shipping Line/SSCO	Associated Truckers
Login Name	DISPATCH	None	TRIPLE G EXPRESS, INC.
First Name	Trucking Company		
Last Name	Dispatcher		
Company Name	TRIPLE G EXPRESS, INC.		
Business Type	Trucking Company		
Street	2001 John S. Gibson		
City	San Pedro		
State/Province	CA		
ZIP code	90731		
Country	United States		
Day Phone	3105192327		
Evening Phone			
Mobile			
Mobile Carrier			
Email	michele.hudgins@smart-tecs.com		

- My Account Info is used to view the user's account information
- Users are allowed to edit the Account Info section (their address, phone number, email, etc...)
- However, a user's Login Name, Business Type and Associated Trucking Companies cannot be edited. Users have to contact the Terminal administrator or Truck Line Manager

TOS WEB PORTAL

My Account – User Preferences

[My Account](#) > [User Preferences](#)

Select Personal Preferences

Options for Graphic User Interface

Select number of rows per report page in grid

Number of Rows:

10 ▼

Select number of rows per edit page in grid

Number of Rows:

10 ▼

- User Preferences is used to select personal preferences
- Users can change the number of rows displayed per GUI page

TOS WEB PORTAL

My Account – Change Password

TOS Web Portal

Forgot username or password?

I forgot my password

To reset your password, enter your user name and email address used when you sign up the account

User Name *

Email *

I forgot my username

Continue

Cancel

- Change Password page is available for users if they wish to change their password:
 - Password length must be in the range of 8 to 25 characters. It can include alphanumeric as well as special characters @#\$%*()_+^!&
 - Note that passwords are case-sensitive
 - As an added security measure, every 180 days users will be required to change their password

TOS WEB PORTAL

QUESTIONS?

TOS WEB PORTAL

NOTES: